

CITY OF HAYWARD AGENDA REPORT

AGENDA DATE AGENDA ITEM

12/23/99 **4**

WORK SESSION ITEM

TO:

Mayor and City Council

FROM:

City Manager

SUBJECT:

Direction To Staff Regarding March 30 City Council Meeting

In recent times, it has been the Council's practice to convene neighborhood meetings during those months which have a fifth Tuesday. March is such a month. Staff needs Council direction on whether to plan for a neighborhood meeting on March 30.

If the Council wishes to proceed with the meeting, it is suggested that it be held at Burbank School, and that the primary topic be the recent decision to expand the redevelopment area. It is proposed that the meeting begin with a brief staff presentation. Following the presentation, the audience would be divided into small groups, with a Councilmember assigned to each group. In this way, it would be possible to ascertain the views of the participants in an informal setting. Staff would function as recorders to capture the comments expressed by the participants.

To encourage attendance at the meeting, notices will be mailed to residents in the affected area. In addition, Burbank School staff will be encouraged to send notices home with the students.

Jesús Armas